



ENTERPRISE PROCESS MANAGER

AUTOMATE AND STANDARDIZE BUSINESS PROCESSES

Even in today's highly automated world, daily work often grinds to a halt when critical information is missing, management approval is needed, or input is required from other team members. Enterprise Process Manager™ keeps the work flowing and enables you to better manage people-intensive processes, data, and systems to maximize productivity and efficiency.

Process Manager is a workflow solution customized for the unique needs of professional services firms and based upon technology by Metastorm®, the leading business process management solution provider. With Process Manager, you can save valuable time by automating and standardizing business processes, including those outside of Enterprise®.

Through established routing and approval of electronic forms, your staff can now eliminate time spent tracking paperwork and approvals and focus their efforts on higher-value work. Existing Metastorm process pods and templates can be leveraged to automate processes such as conference room scheduling, new hire onboarding, patent filings, expense reporting, and more.

By effectively managing processes, Process Manager helps you implement consistent policies and procedures throughout all of your business systems, ultimately leading to stronger financial performance.

With Enterprise Process Manager you can move ahead to a more profitable future knowing that you are working with one of the world's leaders in providing professional services firms with the most innovative of business solutions. With more than 60 years of experience, Thomson Reuters Elite has the proven expertise to make it happen for you.

AN INNOVATIVE AND GLOBAL LEADER

Thomson Reuters Elite offers a complete enterprise business management solution to run all operational aspects of your firm, including business development, risk management, client and matter management, and financial management. Using our integrated suite of offerings enables you to increase visibility and streamline workflow, ultimately improving profitability and exceeding your clients' expectations.



ENTERPRISE PROCESS MANAGER

BENEFITS

- Streamline approval processes, strengthen financial performance, and improve client satisfaction
- Enhance productivity and collaboration across the firm
- Implement consistent policies and procedures complete with full accountability
- Save time and money by eliminating inefficient processes and administrative overhead
- Maintain accountability and security throughout approval processes

STREAMLINE WORKFLOW

Process Manager improves workflow and offers a host of features that help you accomplish daily work quickly and easily.

- Comprehensive and efficient business processes expedite financial and practice management activities
- Automatic routing and approval of electronic forms shortens approval cycles and accelerates operations
- Simplified and completely secure authorization procedures provide full audit trail of authorizations and approvals
- Easy Watch List streamlines and automates the approval process for all work-in-progress
- Real-time monitoring and reporting identifies potential bottlenecks or performance issues
- Integration Wizards easily integrate data with databases, email, Web services and several Enterprise solutions, including Enterprise Accounts Payable™, Enterprise Conflicts Manager™, Enterprise Billing Manager™, and Enterprise Records Manager™
- Out-of-the-box processes incorporate electronic forms, including new business intake, conflict check, and check request
- Intuitive graphical tool provides a visual representation of the process map, including stages, forms, actions, and associated decision pathways

YOUR PARTNER FOR SUCCESS

Thomson Reuters Elite offers an end-to-end enterprise business management solution that allows law firms and professional services organizations to run all operational aspects of their firms, including business development, risk management, client and matter management, and financial management. As an industry leader for organizations across the globe, we understand the business and financial aspects of firm operations, and we have the tools to streamline processes, improve efficiencies, and provide the flexibility you need to change and grow your business.

To learn more about Enterprise Process Manager or for a global list of office locations, visit elite.com.

