



ELITE 3E GENERAL LEDGER

WITH 3E GENERAL LEDGER YOU CAN:

- Customize the capture and reporting of financial management information with full control over how and when information is posted and reported
- Manage transactions between multiple currencies, multiple companies and business units with full multi-currency support
- Create attractively formatted real-time financial statements with comprehensive drill-down capabilities

MAXIMUM VISIBILITY INTO YOUR FINANCIAL TRANSACTIONS

Professional services organizations are increasingly relying on complete automation to handle financial transactions. It's more important than ever to have a reliable and sophisticated general ledger process that provides the controls you need to satisfy auditory requirements and also ensures that you have complete visibility of the financial health of your firm. ELITE 3E® General Ledger has powerful and flexible transaction management and processing capabilities to enable your firm to quickly access the critical transaction and reporting information needed to make timely and informed business decisions.

General Ledger is part of the 3E business process platform that offers powerful core financial and practice management features and built-in application development capabilities—all seamlessly integrated into one high-performance system. General Ledger's tight integration with other 3E capabilities provides for a seamless and fully automated financial management system. General Ledger supports cash and accrual-based accounting methods and performs general ledger activities through a sophisticated and elegant set of features.

General Ledger is an integrated component of the 3E Business Optimization Suite, a powerful business process platform designed specifically for legal and professional services firms. 3E provides core financial management and practice management features along with built-in application development capabilities that help transform your firm's unique business processes to achieve strategic advantage.

The world's leading law firms have turned to industry standard software like ELITE 3E to improve processes and boost profitability. With more than 60 years of experience, Elite has the proven expertise to make it happen for you.

CONSULT THE EXPERTS

Elite has consistently been an award-winning provider of financial and practice management solutions to global professional services firms.

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KEY FEATURES OF 3E GENERAL LEDGER

- Key capabilities include the ability to create rollup, parent and statistical accounts
- Create account structures that contain multiple business unit segments with unique reporting periods and currencies that report up to a consolidation structure
- Set up unit specific local account numbering to support international statutory requirements
- Innovative Journal Manager orchestrates and schedules the transaction flow between General Ledger and other financial management sub-systems including Billing, Trust, Accounts Payable, and General Journal

FLEXIBLE TRANSACTION VIEWING, ENTRY AND POSTING

- Streamlines the processing of journal entries and postings with robust transaction management and auditing capabilities
- Easy to use Project Tracking Tool can be used for Payees, Vouchers, Matter, and General Journals
- Powerful masking tools allow variety of viewpoints and can be overridden for certain scenarios
- Point in Time Reporting means all posting done in real time without need to wait for batch reports

INNOVATIVE JOURNAL MANAGER

- Journal Manager controls how and when information is entered in the General Ledger including the month-end closing of all information
- Acts in the background to provide transaction management and auditing capabilities that streamline the processing of journal entries and postings to the General Ledger
- A full audit trail of each transaction is maintained, designating each step taken in the processing of a transaction

TIGHT INTEGRATION STREAMLINES AND AUTOMATES POSTING TRANSACTIONS

- Capabilities to drill into transactions and then directly to Billing Manager eliminate steps
- Postings in General Ledger can be viewed directly from the transaction
- Calculations can be performed in 3E without having to transfer data to Excel®

COMPREHENSIVE AUDIT AND SECURITY CONTROLS

- 3E application security is used to define which users or roles have access to perform functions
- Permissions can be set for period overrides and posting of transactions to specified General Ledger account types
- Firms can also easily control views of the General Ledger by office, practice area, etc. The system fully tracks and maintains audit details for changes, additions and deletions made to the chart of accounts

	Num	Segment Description	Archetype	Segment Column	Length	Balancing	Base GL	Local	Name By
Worklist	1	Unit	GLUnit	GLValue	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2
Exceptions	2	Unit Local	GLUnitLocal	GLLocal	6	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Collaboration	3	Primary	GLNatural	GLNat	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1
Modeling	4	Timekeeper	GLTimekeeper	GLValue	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Workflow	5	Office	GLOffice	GLValue	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Folder	6	Department	GLDepartment	GLValue	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3

GL Segment Control		Add	Delete	Update	Hold
*Entity Number	0				
*Segment Number	1				
*Segment Length	2				
Archetype	GLUnit				
*Segment Description	Unit				
Segment Column	GLValue				
Format	00				
Look Up Archetype	NxUnit				
Base GL Segment	<input checked="" type="checkbox"/>				
Balancing Segment	<input checked="" type="checkbox"/>				
Local	<input type="checkbox"/>				
Name By	2				

3E's multiple business unit capabilities are shown here in the multiple segment Chart of Accounts screen, which offers several naming features so accounts can be names by Primary, Unit and Timekeeper names.

MULTIPLE BUSINESS UNIT AND MULTI-CURRENCY CAPABILITIES

- General Ledger seamlessly and automatically manages transactions in multiple currencies and between multiple companies or business units
- Creates account structures that contain multiple business unit segments with unique reporting periods and currencies
- Provides the capability to specify additional account segments, including cost centers, departments, sections, offices, practice groups and timekeepers for detailed reporting

STREAMLINE FINANCIAL REPORTING

- General Ledger creates attractive formatted real-time financial statements that offer comprehensive drill-down capabilities to supporting statement details
- Inquiry reporting tool allows you to drill back to transactions
- Facilitate accurate financial reporting across multiple dimensions by creating multiple chart of accounts segments
- Calculate realized or unrealized gains or losses by maintaining all original transactions in transaction, unit and firm currencies
- Ability to roll up groupings allows viewpoints from variety of levels

OPERATE CONFIDENTLY BY COMPLYING WITH INTERNATIONAL AND LOCAL REQUIREMENTS AND INTERNAL CONTROLS

- Support international statutory requirements with unit-specific local account numbering
- Benefit from comprehensive audit and system controls that define which users or roles have access to perform various functions
- Easy to set up complex tax structures
- Updated table structure allows for any data to be extracted

AUTOMATE ENTRIES WITH PREDEFINED BUSINESS RULES

- Generate journal entries automatically for all types of transactions based on predefined business rules
- Ability to handle parallel/statutory data in the intrinsic design

The screenshot displays the 'General Journal' interface with two entries. The top entry (Line 10) is for 'Elite Cash - Los Angeles' with a currency of CAD and an exchange rate of 0.8655230700. The bottom entry (Line 20) is for 'Terry's Cash - London' with a currency of USD and a rate of 1.0000000000. The interface includes fields for Journal Name, Entry Date, Post Date, GL Type, Category, Description, and various posting amounts (Original DR, Original CR, Posting DR, Posting CR). It also features a 'TRANSACTION TOTALS' section showing a Debit of 0.00 and a Credit of 25,965.69.

3E's multi-currency capabilities provide you with functionality to post intercurrency (posting two different currencies in a journal entry) and multi-currency (a journal entry in a different currency than the functional currency of a unit.)

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EMBEDDED WORKFLOW AND COLLABORATION

Embedded workflow capabilities allow firms to streamline, automate and track the progress of the General Ledger process from start to finish. Users can share voucher information and accurately track and bill clients in real time for day-to-day costs. With these flexible capabilities, users can effectively collaborate with one another to streamline the accounts payable process.

PERSONALIZED FOR YOUR BUSINESS

Rapid application development capabilities in 3E allow firms to employ a Software Factory approach to personalizing solutions, resulting in a reduced total cost of ownership. Firms can modify screens to use unique terminology, adapt work processes to match the way the firm operates, and create additional database tables to link conflicts data with external applications or data sources. All of these changes remain intact when firms upgrade to the next version of 3E.

ROBUST SECURITY AND AUDIT CAPABILITIES

Powerful 3E platform security ensures that only users with appropriate rights can retrieve information. Access to client, matter, or project master files can be restricted to firm-defined groups or individuals and comprehensive audit controls provide a full history of all changes. The 3E sophisticated security model fully applies to conflict searches.

YOUR PARTNER FOR SUCCESS

Elite is a leading global provider of financial and practice management systems and consulting services to professional services firms. Elite is a business within Thomson Reuters (NYSE: TRI) and is comprised of a team of experts with decades of experience working with some of the largest firms in the world. Elite is a Microsoft® Gold Certified Partner.

To learn more about the latest release of ELITE 3E General Ledger or for a global list of office locations, call 323-642-5200 or visit elite.com.

**ELITE®**