

ELITE CASE STUDY KEAN MILLER

DEPLOYS ELITE PAPERLESS PROFORMA TO MINIMIZE
PAPER USE AND SAVE MONEY



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“By using Elite Paperless Proforma, our clients know that their data is safely going through the right channels with no risk of confidentiality breaches. We believe that we have greatly increased our competitiveness by automating the pre-bill process, which is such a huge part of accounting and timekeeping.”

Vicki Lee
Business Process Analyst

With 130 lawyers, Kean Miller Hawthorne D’Armond McCowan & Jarman LLP (Kean Miller) serves the legal needs of Louisiana businesses and Fortune 500 companies. The firm maintains offices in Baton Rouge, New Orleans, and Lake Charles, Louisiana and is the largest law firm in the Capitol region. The firm serves clients in numerous industries including energy, petrochemical and chemical, technology and telecommunications, transportation, media and advertising, financial services, insurance, gaming, government and education, healthcare, manufacturing, real estate, retail, construction, and leasing.

CHALLENGES

- Support environmentally sustainable business practices by transforming the standard method of routing and marking prebill printouts into a paperless process
- Deploy an intuitive, browser-based pre-bill distribution and mark-up solution to reduce the chance of human error and accelerate the pre-billing process

SOLUTION

- Ensured high adoption rate of Elite Paperless Proforma with its interface that mirrors traditional, paper pre-bills—making the system easy to learn and use
- Used traditional red-line markup conventions, further enhancing ease of use and increasing accountability
- Eliminated paper usage in pre-bill workflow, thus eliminating a time consuming process involving printing and storing pre-bills
- Realized greater accuracy in developing pro formas and invoices
- Cut the time needed to generate pro formas and issue invoices by more than half, thus improving bill-to-cash cycle
- Leveraged Web-based interface to enable attorneys to make changes online, then send them back to accounting instantly, ultimately resulting in faster invoicing and payment
- Reduced printing costs, courier fees, and time involved in shipping pre-bills between offices with e-mail distribution capabilities

KEAN MILLER HAWTHORNE D’ARMOND MCCOWAN LLP

Baton Rouge, LA
www.keanmiller.com

INDUSTRY:

Professional Services

EMPLOYEES:

300

DATA TRANSFORMATION SERVICES:

Elite Paperless Proforma

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